

SELECTION AND MEMBER SERVICES COMMITTEE

Thursday, 25th February, 2021

2.30 pm

**Council Chamber, Sessions House, County Hall,
Maidstone**





AGENDA

SELECTION AND MEMBER SERVICES COMMITTEE

Thursday, 25 February 2021, at 2.30 pm Ask for: **Andrew Tait**
Council Chamber, Sessions House, County Telephone: **03000 416749**
Hall, Maidstone

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (8)

Conservative (5): Mr B J Sweetland (Chairman), Mr M C Dance, Mr R W Gough,
Mr G Lymer and Mr C Simkins

Liberal Democrat (1): Mrs T Dean, MBE

Labour (1) Mr D Farrell

Independent Member Mr E E C Hotson
(1)

Webcasting Notice

In response to COVID-19, the Government has legislated to permit remote attendance by Elected Members at formal meetings. This is conditional on other Elected Members and the public being able to hear those participating in the meeting. This meeting of the Committee will be streamed live and can be watched via the Media link on the Webpage for this meeting.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

- 1 Substitutes
- 2 Declarations of Interests by Members in items on the Agenda for this meeting.
- 3 Dates of future meetings
 Thursday, 29 April 2021
 Thursday, 20 May 2021
 Tuesday, 29 June 2021
 Thursday, 2 September 2021

Friday, 1 October 2021
Thursday, 4 November 2021
Thursday, 25 November 2021
Tuesday, 18 January 2022
Friday, 11 February 2022
Friday, 25 February 2022
Tuesday, 29 March 2022
Wednesday, 27 April 2022
Thursday, 26 May 2022
Wednesday, 29 June 2022

- 4 Minutes - 19 November 2020 (Pages 1 - 4)
- 5 Local Government Elections - Presentation by General Counsel
- 6 Update on Induction and Training (Oral Report)
- 7 KCC Combined Member Grant (Pages 5 - 6)
- 8 KCC Combined Member Grant - Whitstable East and Herne Bay West (Pages 7 - 50)
- 9 Other Items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Benjamin Watts
General Counsel
03000 416814

Wednesday, 17 February 2021

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KENT COUNTY COUNCIL

SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Online on Thursday, 19 November 2020.

PRESENT: Mr B J Sweetland (Chairman), Mr M A C Balfour (Substitute for Mr G Lymer), Mr M C Dance, Mrs T Dean, MBE, Mr D Farrell, Mr R W Gough, Mr E E C Hotson and Mr C Simkins

ALSO PRESENT: Mr R H Bird, Mr A H T Bowles, Mr G Cooke and Mr H Rayner

IN ATTENDANCE: Mr B Watts (General Counsel) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS

23. Terms of Reference of the Committee

(Item 3)

(1) The General Counsel agreed that, in line with the County Council's decision, the Committee would be provided with a list of the Informal Working Groups referred to in paragraph (p) of the Committee's Terms of Reference.

(2) RESOLVED that the Committee's Terms of Reference be noted.

24. Terms of Reference of the Member Development Sub-Committee

(Item 4)

(1) Mr Bowles said that the important role of the Member Development Sub-Committee should be stressed by ensuring that its Chairman was a Member of the Selection and Member Services Committee. All Members of the Council should be encouraged to attend in order to ensure that all developmental needs and experiences were taken into account.

(2) RESOLVED that:-

(a) the Terms of Reference of the Member Development Sub-Committee be noted; and

(b) the Committee's appreciation of the work undertaken by Mr Bowles as Chairman of the Member Development Working Group be recorded.

25. Minutes - 30 September 2020

(Item 5)

RESOLVED that the Minutes of the meeting held on 30 September 2020 are correctly recorded and that they be signed by the Chairman.

26. Future of the Selection and Member Services Committee - Oral Update (Item 6)

(1) The General Counsel said that the Electoral Commission had confirmed to him that the May Local Government Elections were expected to go ahead as planned. Preparatory work was at an advanced stage to ensure that they would be Covid-19 secure. This included working with the Districts to put in place a unified approach to fulfilling Covid-19 requirements, taking the requirements of the Director of Public Health fully into account. Assurances had also been obtained from the Director of Corporate Procurement that the necessary protective equipment would be provided. Notice of the elections would be published on 19 March 2021 as intended.

(2) In response to a question from Mr Cooke, the General Counsel said that all Counts would be completed on the Friday following the elections. He would report on this question in greater detail to the next meeting of the Committee.

(3) The General Counsel replied to further questions by saying that discussions on the arrangements for people to watch the Count were ongoing, with the intention that they should be as close to normal as possible. The question of the safest way for prospective candidates to collect the required nominations in Tier 3 areas was being considered, taking account of Electoral Law as well as possible legislative changes that the Government would introduce to assist the process. It was possible that there would be a greater emphasis on proxy voting.

(4) RESOLVED that the report be noted together with the intention to report on the May election arrangements to the next meeting of the Committee.

27. Preparation for the New Council (Item 7)

(1) The General Counsel introduced the report and asked for comment on its content. He drew the Committee's attention to the areas for the proposed induction programme set out in paragraph 3.2.

(2) Members of the Committee made the following comments:-

- The Draft Prospective Councillor Webpage set out in Appendix B should include reference to Education as one of the areas for which the County Council was responsible;
- There should be reference to the role of Parish Councils in Appendix B.
- Appendix B should explain that KCC provided its Members with ICT equipment and support.
- The 7 principles of public life should be identified in Appendix C rather than being referred to collectively.
- The report should clarify that their Members' declarations of interest had to include those of their spouses or partners.

- The Induction Programme set out in Appendix A should set out a list of key contacts, which would be especially useful for those new Members who were unable to attend every induction session.

(3) RESOLVED that:-

- (a) the report and the comments made by Members be noted; and
- (b) the Member Development Sub-Committee be asked to oversee those preparations in the induction programme set out in its Terms of Reference and report its recommendations on them for approval to the February meeting of the Committee.

28. KCC Combined Member Grant

(Item 8)

RESOLVED that agreement be given to the Member Grant applications set out below:-

- (a) Herne Bay in Bloom – Sea Street Roundabout, Herne Bay Makeover;
- (b) Herne Bay Coastal Community Team CIC – Christmas Lights;
- (c) Whitsparkle – Christmas Light Up 2020; and
- (d) Kent Enterprise Trust – purchase of IT equipment to mobilise training courses.

29. KCC Combined Member Grant Scheme Closedown

(Item 9)

(1) The General Counsel introduce the report requesting formal approval for the closedown of the Combined Member Grant Scheme 2017-2021 on 31 December 2020.

(2) Members expressed concern over the lack of clarity for those Members who had avoided spending in previous years in order to fund significant highways projects. It was therefore agreed that the General Counsel would urgently contact the Corporate Director - GED and the Cabinet Member for Highways in order to establish whether these projects could go ahead, with a view to committing to them after the election if they could not be implemented before. This information would be passed on to the Group Leaders as well as those other Members present at the meeting.

(3) RESOLVED that subject to (2) above, approval be given for the closedown of the Combined Member Grant Scheme 2017-2021 on 31 December 2020.

30. Meetings Update

(Item 10)

(1) The General Counsel introduced the report which set out the position for holding meetings as it had evolved since the previous meeting of the Committee.

The report covered the implications of the introduction of a new lockdown across England which came into force under *The Health Protection (Coronavirus, Restrictions) (England) (No.4) Regulations 2020* on 5 November 2020 and were due to expire after 28 days.

(2) In response to Members' comments, the General Counsel confirmed that he would be available to discuss possible arrangements for Regulation Committee Transport Appeal Panels if its Members were unable to reach a decision due to their inability to hold face-to-face meetings. He also agreed to circulate his letter to the Ministry of Housing, Communities and Local Government to those present at the meeting.

(3) RESOLVED that:-

- (a) the current arrangements for formal meetings to be conducted virtually be continued for the remainder of the municipal year as allowed by the regulations;
- (b) the arrangements be kept under review with a decision about meetings in the period following the election in May 2021 being made in due course in the light of prevailing regulations governing meetings; and
- (c) the General Counsel in his role as Monitoring Officer be requested to write to the Ministry of Housing, Communities and Local Government seeking clarification on its plans for extending the regulations allowing virtual meetings.

31. Agenda Setting for future meetings - Oral Update

(Item 11)

(1) The General Counsel asked the Committee whether there were any items that it particularly wished to see included on the agenda for its next meeting on 7 January 2021 in addition to those already agreed. No such items were suggested.

By: Ben Watts, General Counsel
To: Selection and Member Services Committee – 25 February 2021
Subject: KCC Combined Member Grant
Classification: Unrestricted

Summary: The Committee is invited to note the provisional grant recipient list of Combined Member Grants from 2017/18 to 2020/21, to approve that the list be uploaded to the KCC website for information and plans for future uploads.

- 1.1 The Combined Member Grant scheme has run for many years and provides an opportunity for individual Members to determine projects that make a difference to their communities.
- 1.2 A number of Members have asked for information regarding Combined Member Grant spend to be made available to an appropriate Committee of the Council. Following the new focus on the Combined Member Grants at this Committee, it was confirmed that a suitable time, all grants would be presented to the Committee. Given that the majority of grants for 2020/21 have now been processed, it was felt appropriate to bring forward the details at this meeting ahead of the end of this administrative cycle.
- 1.3 The publishing of details of grants to the voluntary community and social enterprise sector is mandatory, not only under the publication scheme (s19 FOIA) but also under the Local Government Transparency Code 2015.
- 1.4 The only exception to this will be during the Pre-Election Period, whereby the information shall be removed.
- 1.5 This information is now duly attached but in a provisional status as the Member Hub are still finalising the details. This is due to the recent closure of the Grants scheme and the influx of last-minute applications during the Christmas period and the changing of status of some grants due to the impacts of the pandemic over the last year.
- 1.6 In relation to future planning for better transparency of Member Grants, the Member Hub are currently developing a new system that will, subject to testing, be able to provide a real time view of Member Grants and can be linked to each Member page for easier user navigation.
- 1.7 Once developed and tested for website upload the information can be provided to the committee for independent testing prior to implementation.

Recommendation:

The Committee is requested to:

1. **NOTE** the provisional grant recipient list of Combined Member Grants from 2017/18 to 2020/21
2. **APPROVE** that the list be uploaded to the KCC website for information
3. **NOTE** plans for future uploads.

Ben Watts
General Counsel
Tel No: 03000 416814
e-mail: benjamin.watts@kent.gov.uk

Appendices:

- 1 List of Member Grants from 2017/18 to 2020/21

By: Ben Watts, General Counsel
To: Selection and Member Services Committee – 25 February 2021
Subject: KCC Combined Member Grant
Classification: Unrestricted

Summary: The Committee is invited to comment on and consider the following report relating to the Combined Member Grant for Whitstable East and Herne Bay West.

1. Combined Member Grant for Whitstable East and Herne Bay West

- 1.1 At the Selection and Member Services Committee on 29 July 2020 a proposal was considered and agreed to provide judgement on the Combined Member Grant for the Whitstable East and Herne Bay West division.
- 1.2 Four applications have been received since the last report to Committee and are attached:
 - 6th Whitstable Scout Group – Roof Insulation and small additional projects
 - CTiW Haven – Homeless Care
 - Retreat into Wonderland CIC – Animal Sanctuary Flood Protection
 - The Charitable FC – Mental Health Sports Programme – please see point 1.4 in relation to an outstanding concern.
- 1.3 The Member Hub have checked the application forms and conducted the necessary checks. This has included ensuring that the Organisations are properly constituted and that the breakdown of spend conforms with the Combined Member Grant guidelines.
- 1.4 The only exception is in relation to the application form from The Charitable FC. Due to the impacts of Covid-19 the ability to open business bank accounts is taking longer than normal. It was therefore proposed that following approval that no Grant offer shall be made until confirmation of the account establishment is confirmed by the applicant. Therefore, this application would be an application in principle.
- 1.5 The total request for grant funding in relation to these applications is £14,025. There is adequate funding in the Combined Member Grant for Whitstable East and Herne Bay West to cover these applications.

- 1.6 In normal circumstances these applications would have been approved today by the Committee. However, as the Combined Member Grant Scheme closed on the 31 December 2020, it was agreed by the General Counsel, in consultation with the Chairman, that these applications could be approved outside of the regular Committee meeting. Accordingly, an email was circulated to all Members. A total of five Committee Members confirmed their approval.

Recommendation:

The Committee is requested to note the receipt of, and approval process for the final applications for Whitstable East and Herne Bay West.

Ben Watts
General Counsel
Tel No: 03000 416814
e-mail: benjamin.watts@kent.gov.uk

Appendices:

- 1 6th Whitstable Scout Group – Roof Insulation and small additional projects
- 2 CTiW Haven – Homeless Care
- 3 Retreat into Wonderland CIC – Animal Sanctuary Flood Protection
- 4 The Charitable FC – Mental Health Sports Programme

Kent County Council Combined Member Grants Scheme Application Form 2020-2021

Unique Reference Number (for office use only):	
Adults / Arts / Children / Community Centres & Public Halls / Community Safety / Education / Environment / Highways / Libraries and Archives / PROW / Public Health / Sports / Youth	
Multiple Application Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Number of Members Supporting: <input style="width: 100px; height: 20px;" type="text"/>

Organisation Name:	6 th Whitstable Scout Group
Title of Project:	Roof Insulation plus two other small projects

Section One: Contact details (All correspondence will be via the primary contact)

Primary Applicant:

Contact name (<i>Inc. title</i>)	
Position in organisation / group:	
I am 18 years old or older:	
Correspondence Address:	
Postcode:	
Email address:	
Daytime telephone number:	

Senior Contact in your organisation / group:

The Senior Contact and Primary Applicant (above) must be two different and unrelated people

Contact name (<i>Inc. title</i>)	
Position in organisation / group:	
I confirm I am 18 years old or older:	
Email address:	
Daytime telephone number:	

Kent County Council Combined Member Grant Privacy Notice

To comply with UK and EU data protection laws, Kent County Council (the Data Controller) is required to explain what personal data (information) we hold about you, why we collect it and how we use and may share information about you.

What data we process and why: In order to process a KCC Combined Member Grant application, we need to collect and hold personal information about you so that we may contact you during the grant administration process, make a payment to you and monitor a project once it is completed. The information we need to administer a grant is your name, a telephone number, an office or residential address and an email address as well as your organisation's bank account details.

How we store your data: Your personal information will be held securely and retained electronically for seven years in line with national audit requirements, after which the information will be deleted. Your information will not be transferred outside of the European Economic Area (EEA).

Sharing your data: KCC will share personal information with law enforcement or other authorities, as required. KCC must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud. If you provide false or inaccurate information in your application, or at any point in the life of any funding we award you, and fraud is identified, we will seek recovery of the awarded grant funding, and will provide details to fraud prevention agencies to help prevent fraud and money laundering.

For further information about data protection and your rights under the EU General Data Protection Regulation please visit kent.gov.uk/privacy.

Which Kent County Council Members are supporting this grant application?

You must have discussed this application with the Kent County Council Member before submitting this form

██████████

Section Two: About your organisation / group

In this section, we want you to tell us more about your organisation / group. (We will ask you about the project you want funding for in Section Three.)

Organisation / Group Name:	
1. Is your organisation / group a Registered Charity?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please provide your charity number:	271107
2. Do you have a bank account, which requires two unrelated people to authorise cheques and make withdrawals (including debit card or internet purchases and cash withdrawals)? This must be in the name of the organisation / group that is applying, unless it is a school.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Before a conditional grant offer will be paid by KCC, you will need to provide evidence that your organisation is properly constituted. Can you supply one of these documents please?	<input checked="" type="checkbox"/> Memorandum & Articles of Association <input type="checkbox"/> Governing document, constitution, Companies House registration document, or set of rules?



3. What type of organisation / group are you?			
Please select the options below that best describe your organisation / group:			
Registered Charity	<input checked="" type="checkbox"/>	Community/Voluntary organisation	<input type="checkbox"/>
Church / Faith group	<input type="checkbox"/>	Not for Profit Company	<input type="checkbox"/>
KCC Service	<input type="checkbox"/>	School/College/ Pre-school	<input type="checkbox"/>
		Sports organisation	<input type="checkbox"/>
		Parish / Town / District council	<input type="checkbox"/>
		Youth organisation	<input checked="" type="checkbox"/>

4. Has KCC funded any part of your work, or commissioned or procured services from you in the last three years? (Failure to declare this could result in your grant offer being withdrawn)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, please state the nature of the commissioned services and value of the contract or funding agreement, and the named Kent County Council contact.		

5. In the past three years has your organisation / group received a previous grant from the KCC Combined Member Grants scheme?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
If yes, please complete the information below			
Project Ref/ Project Name	KCC Member Name(s)	Amount £	Date Received

(Add more rows if necessary)

6. Has your organisation / group applied to any other funding bodies for grant support for this project? If yes, please complete the information below		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Name of Organisation / Funder	Amount Applied for £	Amount Received £	Date Received / Anticipated

(Add more rows if necessary)

7. If you have received any other funding for this project, please state below any terms / conditions attached to that funding that KCC should be aware of when considering this application

8. Please explain what funding or other resources your own organisation / group is contributing to this project? This can include any volunteering hours, costed at minimum wage rate.
We have just had the complete roof tiles stripped and replaced with new, at a cost of over £23,000.
We can only make a very minimal contribution to the roof insulation as our funds are depleted, but this project should make a large financial benefit to the Scout Group by reducing our energy bill and lowering our CO2 output.

Section Three: About your project

In this section, we want to know what your project is (i.e. what you want the grant funding for), and how that project will benefit the local community and support Kent County Council's objectives.

9. 'Our focus is on improving lives by ensuring that every pound spent in Kent is delivering better outcomes for Kent's residents, communities and businesses' (Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Vision 2015-20).

Please explain how your project meets one or more of the following outcomes from KCC's strategic statement:

Strategic Outcome One: Children and young people in Kent get their best start in life

Increasing resilience and providing strong and safe environments to successfully raise children and young people	<input type="checkbox"/>	Keeping vulnerable families out of crisis and more children and young people out of care	<input type="checkbox"/>	Helping to close the attainment gap between disadvantaged young people and their peers	<input type="checkbox"/>
Helping to ensure all children, irrespective of their background are ready for school at 5	<input type="checkbox"/>	Helping children and young people have better physical and mental health	<input checked="" type="checkbox"/>	Helping children and young people to be engaged, thrive and achieve their potential through academic and vocational education	<input checked="" type="checkbox"/>
Supporting young people's ambitions with choices and access to work, education and training opportunities	<input type="checkbox"/>				

Strategic Outcome Two: Kent communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life

Improving physical and mental health by supporting people to take more responsibility for their own health and wellbeing	<input type="checkbox"/>	Supporting Kent business growth by having access to a well skilled local workforce with improved transport, broadband and necessary infrastructure	<input type="checkbox"/>	Benefitting Kent's communities from economic growth and lower levels of deprivation	<input type="checkbox"/>
Helping Kent's residents to enjoy a good quality of life, and more people benefit from greater social, cultural and sporting opportunities	<input checked="" type="checkbox"/>	Helping to protect and enhance Kent's physical and natural environments so they can be enjoyed by residents	<input type="checkbox"/>	Supporting well planned housing growth so Kent residents can live in the home of their choice	<input type="checkbox"/>

Strategic Outcome Three: Older and vulnerable residents are safe and supported with choices to live independently

Supporting those with long-term conditions to manage their conditions through access to good quality care and support	<input type="checkbox"/>	Supporting people with mental health issues and dementia to be assessed and treated earlier, and supporting them to live well	<input type="checkbox"/>	Providing access to the advice, information and support needed by families and carers of older and vulnerable people	<input type="checkbox"/>
Supporting social inclusion of older and vulnerable Kent residents	<input type="checkbox"/>	Helping more people to receive quality care at home, avoiding unnecessary admissions to hospital and care homes	<input type="checkbox"/>	Enabling health and social care systems to work together to deliver better community services	<input checked="" type="checkbox"/>
Helping residents to have a greater choice and control over the health and social care services they receive	<input checked="" type="checkbox"/>				

10. Please tell us about the need for this project and how it will benefit residents in the area that you are applying.

Make sure you fully explain the need for your project and provide evidence to back this up. Describe the problems / issues you have identified and explain how your project addresses them. Please also illustrate the Social Value of your project.

We have our own HQ building in Long Rock Swalecliffe (CT5 2NH) which is used for Scouting activities during most evenings of the week. This involves the various Scouting Sections, comprising of

2 x Beaver Colonies (6 to 8 year olds),

2 x Cub Packs (8 to 10 years old)

1 x Scouts (11 to 16 years old)

1 x Explorer scouts for young adults

as well as Sections from Rainbows and Brownie Guides also hire the building. (they are not part of our Group)

During the day (approx 6 hrs) the building is hired to the NHS to support their Rehabilitation programme for both Cardiac and Pulmonary care.

From the above comments you will see the building is put to good use for the community but it takes quite a lot of energy to heat, it is single story and currently has minimal roof insulation. Our tiled roof has recently been totally renewed at our cost of approx £23,000. This money was raised by voluntary contributions and the roof is now safe and waterproof. We were unable to fund the roof insulation due to limited funds we had available especially now due to Covid 19 restrictions as the Scout Group has been unable to meet, or hold any fund raising events such as Jumble sales and Christmas fund raising events. We believe this insulation project to be well worth while and will benefit the local community, as we shall be able to reduce our heating bills by reducing our energy consumption, and lowering our CO2 output, thus helping making the planet a greener place.

As a secondary project we need to upgrade the LED lighting in the building. Currently this consists of LED tubes which fail after a period of time and light becomes gradually dimmer. We wish to replace these tubes with LED strips which will make the hall look much brighter and keep the running costs down. The light units are good so all that need replacing are the LED strips.

Our third project is to fund a new Portable Projector Screen, so we are able to project images and information to the young people while we are giving them "Scouting" training. It will also be used to give information to the parents and volunteer helpers in any presentations we make. Our current screen has seen better days and is extremely wobbly and unsafe.

11. When will the project start? State month and year. We do not offer retrospective funding without exceptional prior agreement	2021 as soon as funds are available
12. Will your project be completed within six months from receipt of your grant? If No, please explain why below	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Section Four: The cost of your project

In this section, we want to know how much grant funding you want and how it will be used.

13. What is the total cost of your project?	£3000.00	
14. What is the total amount of grant funding you are seeking from KCC Members in this application?	£3000.00	
15. Please complete this table with details of your total project spend		
Breakdown of Spend	Total Cost (£)	Amount Applying to KCC (£)
Labour & Materials to fit Roof Insulation approx. 250m ²	£2000	£2000
New Portable Projector Screen	£200	£200
Renew & Upgrade the LED lighting	£800	£800
	£	
	£	
	£	
	£	
Total:	£3000.00	£3000.00

(Add more rows if necessary)

VAT

You may need to pay VAT on purchases you make as part of your project; you must only include VAT in the amount you request from us if you cannot claim it back from HMRC

Section Five: Other information

In this section, we want to know how your organisation / group will publicise the project, and if there is anything else that we should know about the project.

16. Please use the space below for any other information that is relevant to this application (eg confirmation that any necessary planning / landlord permission, or delegated authority, is in place/details of relevant policies in place e.g. safeguarding policy/DBS checks).

We have approximately 100 young people using the premises during the week, and approx. 20 adult leaders who have all been DBS checked and follow training as prescribed by the Scout Association UK

17. If your application is successful, please explain what publicity is planned, and how you will give recognition of the support provided by KCC and the local County Member(s) in relation to this project.

We will make it known to our supporters and hirers that the roof insulation has been funded by KCC in our Newsletters and Web site.

18. Do you need a copy of the KCC logo to use in your publicity?

Yes

No

Section Six: Declaration and agreement

- I confirm that I am authorised to sign this application on behalf of the organisation/group. The information provided in this application is correct to the best of my knowledge.
- I agree that the organisation/group will adhere to up-to-date safeguarding policies relating to any work with children, young people and/or vulnerable adults.
- I understand that, if any false or inaccurate information is provided in this application, or at any point in the life of any grant funding awarded, or if any fraud is identified, the County Council will actively seek recovery of the grant, and will provide details to fraud prevention agencies, to prevent fraud and money laundering.
- I agree that the organisation/group accepts, and will abide by, the full terms and conditions and the monitoring requirements of the Kent County Council Combined Member Grants Scheme (as set out in the Guidelines).
- I confirm that I have read and understood the Privacy Notice in Section One of this application form.
- I agree that a summary of the project and the funding awarded can be published on the KCC website.

Please return this form to:

Member Hub Support Officer email:
KCC Combined Member Grant Scheme,
Kent County Council

Member's Desk, Sessions House, County Hall, Maidstone, Kent. ME14 1XQ



For Office Use Only – Combined Member Grants Scheme Agreement Form

Subject: Allocation of Combined Member Grants – 2020-2021			
District:			
Application details			
Organisation / Group:			
Project:			
Amount requested:		£	
FOR COMPLETION BY THE LOCAL KCC MEMBER:			
I would like to support this project and would like to recommend a grant of:			£
<u>OR</u> I do not wish to support this project for the following reason:			
Reason(s):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Recommendation by the Local KCC Member:			
I (have declared above) / (do not have) any disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. I recommend and agree the above allocation from my delegated KCC Combined Member Grants scheme and the community benefit that it will bring in my Division / District / Kent (as set out on this application form):			
Member's signature:		Date:	
Name:		Division:	
For completion by the Member Hub Support Officer (MHSO):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Name & signature:		Date:	Comment/Referred to Manager: Yes <input type="checkbox"/> No <input type="checkbox"/>
Countersignature if MHSO declares an Interest:		Date:	
Cabinet Member / Senior Officer approval:			
I approve the allocation of		£	under the KCC Combined Member Grants scheme
Signature:		Date:	
Name:		Position within KCC:	

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Kent County Council Combined Member Grants Scheme Application Form 2020-2021

Unique Reference Number (for office use only):	
Adults / Arts / Children / Community Centres & Public Halls / Community Safety / Education / Environment / Highways / Libraries and Archives / PROW / Public Health / Sports / Youth	
Multiple Application	No <input type="checkbox"/> Number of Members Supporting: <input style="width: 100px;" type="text"/>

Organisation Name:	CTiW Haven Project
Title of Project:	Haven

Section One: Contact details (All correspondence will be via the primary contact)

Primary Applicant:

Contact name (<i>Inc. title</i>)	
Position in organisation / group:	
I am 18 years old or older:	
Correspondence Address:	
Postcode:	
Email address:	
Daytime telephone number:	

Senior Contact in your organisation / group:

The Senior Contact and Primary Applicant (above) must be two different and unrelated people

Contact name (<i>Inc. title</i>)	
Position in organisation / group:	
I confirm I am 18 years old or older:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Email address:	
Daytime telephone number:	

Kent County Council Combined Member Grant Privacy Notice

To comply with UK and EU data protection laws, Kent County Council (the Data Controller) is required to explain what personal data (information) we hold about you, why we collect it and how we use and may share information about you.

What data we process and why: In order to process a KCC Combined Member Grant application, we need to collect and hold personal information about you so that we may contact you during the grant administration process, make a payment to you and monitor a project once it is completed. The information we need to administer a grant is your name, a telephone number, an office or residential address and an email address as well as your organisation's bank account details.

How we store your data: Your personal information will be held securely and retained electronically for seven years in line with national audit requirements, after which the information will be deleted. Your information will not be transferred outside of the European Economic Area (EEA).

Sharing your data: KCC will share personal information with law enforcement or other authorities, as required. KCC must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud. If you provide false or inaccurate information in your application, or at any point in the life of any funding we award you, and fraud is identified, we will seek recovery of the awarded grant funding, and will provide details to fraud prevention agencies to help prevent fraud and money laundering.

For further information about data protection and your rights under the EU General Data Protection Regulation please visit kent.gov.uk/privacy.

Which Kent County Council Members are supporting this grant application?

You must have discussed this application with the Kent County Council Member before submitting this form

Section Two: About your organisation / group

In this section, we want you to tell us more about your organisation / group. (We will ask you about the project you want funding for in Section Three.)

Organisation / Group Name:	
1. Is your organisation / group a Registered Charity?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please provide your charity number:	1177700
2. Do you have a bank account, which requires two unrelated people to authorise cheques and make withdrawals (including debit card or internet purchases and cash withdrawals)? This must be in the name of the organisation / group that is applying, unless it is a school.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Before a conditional grant offer will be paid by KCC, you will need to provide evidence that your organisation is properly constituted. Can you supply one of these documents please?	<input type="checkbox"/> Memorandum & Articles of Association <input checked="" type="checkbox"/> Governing document, constitution, Companies House registration document, or set of rules?



3. What type of organisation / group are you?					
Please select the options below that best describe your organisation / group:					
Registered Charity	<input checked="" type="checkbox"/>	Community/Voluntary organisation	<input type="checkbox"/>	Sports organisation	<input type="checkbox"/>
Church / Faith group	<input type="checkbox"/>	Not for Profit Company	<input type="checkbox"/>	Parish / Town / District council	<input type="checkbox"/>
KCC Service	<input type="checkbox"/>	School/College/ Pre-school	<input type="checkbox"/>	Youth organisation	<input type="checkbox"/>

4. Has KCC funded any part of your work, or commissioned or procured services from you in the last three years? (Failure to declare this could result in your grant offer being withdrawn)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, please state the nature of the commissioned services and value of the contract or funding agreement, and the named Kent County Council contact.		
<p>In 2019, supported by the late Ian Thomas, Haven received KCC Combined Members' Grant ref. no. 19-CA-29 for £1,000 towards the cost of equipping a night shelter to accommodate rough sleepers in Whitstable during the winter of 2019-20. Unfortunately, we could not recruit sufficient trained and DBS checked volunteers to operate such a facility. Consequently, Haven refunded the grant to KCC's General Account, in full, on 10 March 2020.</p>		

5. In the past three years has your organisation / group received a previous grant from the KCC Combined Member Grants scheme?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
If yes, please complete the information below			
Project Ref/ Project Name	KCC Member Name(s)	Amount £	Date Received
Please see 4. Above.			

(Add more rows if necessary)

6. Has your organisation / group applied to any other funding bodies for grant support for this project? If yes, please complete the information below		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Name of Organisation / Funder	Amount Applied for £	Amount Received £	Date Received / Anticipated
National Lottery Community Fund	10,000	10,000	3 August 2018
World Mission Agency/Winners Chapel International	3,600	5,000	26 August 2020

(Add more rows if necessary)

7. If you have received any other funding for this project, please state below any terms / conditions attached to that funding that KCC should be aware of when considering this application

The National Lottery Community Fund grant was to help underwrite the cost of opening on a second day each week and included a contribution towards the cost of employing a part-time co-ordinator to manage Haven and some 25 volunteers. This was implemented on 1 October 2018 and has operated successfully for two years.

The WMA/WCI grant was to help underwrite the cost of opening on a third day each week and included a contribution towards the cost of employing a part time assistant to oversee Friday opening. Friday opening has commenced, but, with Whitstable currently in Covid-19 tier 3, Haven is offering a limited counter service to protect both volunteers and guests and maintain social distancing.

Neither the co-ordinator nor her assistant have been furloughed as Haven has operated throughout Covid-19 lockdowns, albeit, offering a reduced service (i.e., no showers or laundry).

8. Please explain what funding or other resources your own organisation / group is contributing to this project? This can include any volunteering hours, costed at minimum wage rate.

Haven's stakeholders include Churches Together in Whitstable (CTiW), each of which pays an annual subscription, currently, £200 p.a.; 'Friends of Haven' who support Haven with regular monthly giving which currently aggregates £600+ per month (plus Gift Aid recoverable thereon); and one off donations from the Churches, local organisations and individuals.

Local businesses make gifts in kind, e.g., fresh fruit & vegetables.

Pre-Covid-19 some 25 volunteers were giving on average, 8 hours time unpaid per month which, at £8.72 per hour, represents £20,000+ in value.

Section Three: About your project

In this section, we want to know what your project is (i.e. what you want the grant funding for), and how that project will benefit the local community and support Kent County Council's objectives.

9. 'Our focus is on improving lives by ensuring that every pound spent in Kent is delivering better outcomes for Kent's residents, communities and businesses' (Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Vision 2015-20).

Please explain how your project meets one or more of the following outcomes from KCC's strategic statement:

Strategic Outcome One: Children and young people in Kent get their best start in life

Increasing resilience and providing strong and safe environments to successfully raise children and young people	<input type="checkbox"/>	Keeping vulnerable families out of crisis and more children and young people out of care	<input type="checkbox"/>	Helping to close the attainment gap between disadvantaged young people and their peers	<input type="checkbox"/>
Helping to ensure all children, irrespective of their background are ready for school at 5	<input type="checkbox"/>	Helping children and young people have better physical and mental health	<input type="checkbox"/>	Helping children and young people to be engaged, thrive and achieve their potential through academic and vocational education	<input type="checkbox"/>
Supporting young people's ambitions with choices and access to work, education and training opportunities	<input type="checkbox"/>				

Strategic Outcome Two: Kent communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life

Improving physical and mental health by supporting people to take more responsibility for their own health and wellbeing	X	Supporting Kent business growth by having access to a well skilled local workforce with improved transport, broadband and necessary infrastructure	<input type="checkbox"/>	Benefitting Kent's communities from economic growth and lower levels of deprivation	X
Helping Kent's residents to enjoy a good quality of life, and more people benefit from greater social, cultural and sporting opportunities	<input type="checkbox"/>	Helping to protect and enhance Kent's physical and natural environments so they can be enjoyed by residents	<input type="checkbox"/>	Supporting well planned housing growth so Kent residents can live in the home of their choice	<input type="checkbox"/>

Strategic Outcome Three: Older and vulnerable residents are safe and supported with choices to live independently

Supporting those with long-term conditions to manage their conditions through access to good quality care and support	<input type="checkbox"/>	Supporting people with mental health issues and dementia to be assessed and treated earlier, and supporting them to live well	X	Providing access to the advice, information and support needed by families and carers of older and vulnerable people	X
Supporting social inclusion of older and vulnerable Kent residents	X	Helping more people to receive quality care at home, avoiding unnecessary admissions to hospital and care homes	<input type="checkbox"/>	Enabling health and social care systems to work together to deliver better community services	X
Helping residents to have a greater choice and control over the health and social care services they receive	<input type="checkbox"/>				

10. Please tell us about the need for this project and how it will benefit residents in the area that you are applying.

Make sure you fully explain the need for your project and provide evidence to back this up. Describe the problems / issues you have identified and explain how your project addresses them. Please also illustrate the Social Value of your project.

During 2015/16, Beach/Street Pastors, another Churches Together in Whitstable initiative, reported a worrying increase in the number of rough sleepers in shop doorways and in shelters and underneath beach huts along our waterfront. In October 2016, CTiW decided to pilot a drop in, the CTiW Haven Project ("Haven"), for the local homeless and for 'sofa-surfers' based at St John's Methodist Church, Wesley Hall, on Argyle Road, Whitstable, offering safe space, refreshments, food, laundry and shower facilities, and clothing and bedding. Originally, Haven opened from 2-4pm every Wednesday afternoon, but, with over 20 'guests' on the register by the end of 2017, an average attendance of 12 guests per session, and a growing number of volunteers, the 'business case' was proven and Haven was registered as a CIO in March 2018.

Charity registration enabled Haven to apply to the National Lottery Community Fund (NLCF) for a grant to contribute toward the cost of employing a part-time manager and opening on a second afternoon (Monday) every week. In August 2018, NLCF awarded Haven a £10,000 grant in addition to which Haven was able to attract another £10,000 (including Gift Aid since recovered) in matching funding from local individuals. This underwrote Haven's operating costs in the near-term, but, to secure its future for the medium term, Friends of Haven make a monthly donations by standing order. This currently yields over £600 per month (plus Gift Aid to be recovered).

Offering guests a mailing address and signposting them to, for example, Canterbury City Council, Porchlight and the NHS for help with housing, benefits and health issues is greatly appreciated and you will see that **this grant application includes a funding request to assist with the purchase of a laptop and printer to enable guests to complete documentation for such personal correspondence at Haven.**

Haven is fortunate to enjoy the use of its own store room at the Wesley Hall, but its bulk storage boxes can be heavy. To spare volunteers from excessive lifting, it would be helpful to have a trolley on which boxes which are in regular use can be stored and simply wheeled out for each session and **the balance of this grant application is for funding to assist with the purchase of a suitable trolley.**

<p>11. When will the project start? State month and year. We do not offer retrospective funding without exceptional prior agreement</p>	<p>The project is ongoing and evolving as described at 9. above.</p>
<p>12. Will your project be completed within six months from receipt of your grant? If No, please explain why below</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>We see an ongoing need for Haven and, with Friends' regular giving, volunteers' support and grant makers' understanding, we believe it will be sustainable. The money from this specific grant, however, will be spent within six months and will be used to purchase the items listed below.</p>	

Section Four: The cost of your project

In this section, we want to know how much grant funding you want and how it will be used.

13. What is the total cost of your project?		£1,681
14. What is the total amount of grant funding you are seeking from KCC Members in this application?		£1,600
15. Please complete this table with details of your total project spend		
Breakdown of Spend	Total Cost (£)	Amount Applying to KCC (£)
Microsoft Surface Go 2, Intel Pentium Gold, 8GB RAM, 128GB SSD, 10.5" PixelSense Display Platinum laptop, incl. 3 year guarantee plus carry case	£544)
Microsoft Office @ £119 less £20 if purchased with above laptop	£99) £650
HP ENVY Photo 6230 All in One wireless printer	£52)
BigDug Big400 blue & orange mobile shelf trolley with chipboard shelves	£386	£350
10x sets sleeping bags & mats, to replenish stock @ budgeted price of £60 per set (anticipating Spring sale and bulk discounts). Any saving to be used to purchase extra.	£600	£600
Total:	£1,681	£1,600

(Add more rows if necessary)

VAT

You may need to pay VAT on purchases you make as part of your project; you must only include VAT in the amount you request from us if you cannot claim it back from HMRC

Section Five: Other information

In this section, we want to know how your organisation / group will publicise the project, and if there is anything else that we should know about the project.

16. Please use the space below for any other information that is relevant to this application (eg confirmation that any necessary planning / landlord permission, or delegated authority, is in place/details of relevant policies in place e.g. safeguarding policy/DBS checks).

Haven has a safeguarding policy and all staff and volunteers are DBS checked before appointment. Safeguarding training and refresher courses are provided by/shared with member churches and/or Catching Lives.

17. If your application is successful, please explain what publicity is planned, and how you will give recognition of the support provided by KCC and the local County Member(s) in relation to this project.

Given the sensitive nature of our dealings with the homeless, Haven is not a high profile charity. We will be happy to mention KCC's support in our annual report to the Charity Commission and when seeking other financial support, as we have done with the National Lottery Community Fund and WMA/WCI grants.

18. Do you need a copy of the KCC logo to use in your publicity?

Yes

No

Section Six: Declaration and agreement

- I confirm that I am authorised to sign this application on behalf of the organisation/group. The information provided in this application is correct to the best of my knowledge.
- I agree that the organisation/group will adhere to up-to-date safeguarding policies relating to any work with children, young people and/or vulnerable adults.
- I understand that, if any false or inaccurate information is provided in this application, or at any point in the life of any grant funding awarded, or if any fraud is identified, the County Council will actively seek recovery of the grant, and will provide details to fraud prevention agencies, to prevent fraud and money laundering.
- I agree that the organisation/group accepts, and will abide by, the full terms and conditions and the monitoring requirements of the Kent County Council Combined Member Grants Scheme (as set out in the Guidelines).
- I confirm that I have read and understood the Privacy Notice in Section One of this application form.
- I agree that a summary of the project and the funding awarded can be published on the KCC website.

Name: ██████████	Position in the organisation: ██████████
Signature: (or print name if returning by email) ██████████	Date: 13 December 2020

Please return this form to:

Member Hub Support Officer email:
KCC Combined Member Grant Scheme,
Kent County Council
Member's Desk, Sessions House, County Hall, Maidstone, Kent. ME14 1XQ



For Office Use Only – Combined Member Grants Scheme Agreement Form

Subject: Allocation of Combined Member Grants – 2020-2021			
District:	Canterbury		
Application details			
Organisation / Group:	CTIW Haven Project		
Project:	Haven		
Amount requested:	£1,600		
FOR COMPLETION BY THE LOCAL KCC MEMBER:			
I would like to support this project and would like to recommend a grant of:			£
<u>OR</u> I do not wish to support this project for the following reason:			
Reason(s):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Recommendation by the Local KCC Member:			
I (have declared above) / (do not have) any disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. I recommend and agree the above allocation from my delegated KCC Combined Member Grants scheme and the community benefit that it will bring in my Division / District / Kent (as set out on this application form):			
Member's signature:		Date:	
Name:		Division:	
For completion by the Member Hub Support Officer (MHSO):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			No
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Name & signature:		Date: 16/12/20	Comment/Referred to Manager: No
Countersignature if MHSO declares an Interest:		Date:	
Cabinet Member / Senior Officer approval:			
I approve the allocation of		£	under the KCC Combined Member Grants scheme
Signature:		Date:	
Name:		Position within KCC:	

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Kent County Council Combined Member Grants Scheme Application Form 2020-2021

Unique Reference Number (for office use only):	
Adults / Arts / Children / Community Centres & Public Halls / Community Safety / Education / Environment / Highways / Libraries and Archives / PROW / Public Health / Sports / Youth	
Multiple Application Yes <input type="checkbox"/> No <input type="checkbox"/>	Number of Members Supporting:

Organisation Name:	Retreat into Wonderland CIC
Title of Project:	Flooding Fund

Section One: Contact details (All correspondence will be via the primary contact)

Primary Applicant:

Contact name (<i>Inc. title</i>)	
Position in organisation / group:	
I am 18 years old or older:	
Correspondence Address:	
Postcode:	
Email address:	
Daytime telephone number:	

Senior Contact in your organisation / group:

The Senior Contact and Primary Applicant (above) must be two different and unrelated people

Contact name (<i>Inc. title</i>)	████████████████████
Position in organisation / group:	██████
I confirm I am 18 years old or older:	Yes / <input type="checkbox"/> No <input type="checkbox"/>
Email address:	████████████████████
Daytime telephone number:	████████████████████

Kent County Council Combined Member Grant Privacy Notice

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How we store your data: Your personal information will be held securely and retained electronically for seven years in line with national audit requirements, after which the information will be deleted. Your information will not be transferred outside of the European Economic Area (EEA).

Sharing your data: KCC will share personal information with law enforcement or other authorities, as required. KCC must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud. If you provide false or inaccurate information in your application, or at any point in the life of any funding we award you, and fraud is identified, we will seek recovery of the awarded grant funding, and will provide details to fraud prevention agencies to help prevent fraud and money laundering.

For further information about data protection and your rights under the EU General Data Protection Regulation please visit kent.gov.uk/privacy.

Which Kent County Council Members are supporting this grant application?

You must have discussed this application with the Kent County Council Member before submitting this form

Section Two: About your organisation / group

In this section, we want you to tell us more about your organisation / group. (We will ask you about the project you want funding for in Section Three.)

Organisation / Group Name:	
1. Is your organisation / group a Registered Charity?	Yes <input type="checkbox"/> No X
If yes, please provide your charity number:	CIC Number ~ 11206710
2. Do you have a bank account, which requires two unrelated people to authorise cheques and make withdrawals (including debit card or internet purchases and cash withdrawals)? This must be in the name of the organisation / group that is applying, unless it is a school.	Yes X <input type="checkbox"/> No <input type="checkbox"/>

Before a conditional grant offer will be paid by KCC, you will need to provide evidence that your organisation is properly constituted. Can you supply one of these documents please?

- Memorandum & Articles of Association
 X Governing document, constitution, Companies House registration document, or set of rules?

3. What type of organisation / group are you?

Please select the options below that best describe your organisation / group:

Registered Charity	<input type="checkbox"/>	Community/Voluntary organisation	<input checked="" type="checkbox"/> X	Sports organisation	<input type="checkbox"/>
Church / Faith group	<input type="checkbox"/>	Not for Profit Company	<input type="checkbox"/>	Parish / Town / District council	<input type="checkbox"/>
KCC Service	<input type="checkbox"/>	School/College/ Pre-school	<input type="checkbox"/>	Youth organisation	<input type="checkbox"/>

4. Has KCC funded any part of your work, or commissioned or procured services from you in the last three years? (Failure to declare this could result in your grant offer being withdrawn)

Yes

No X

(i.e. via a commissioned services, service-level agreement, or other formal partnership agreement including grant funding)

If yes, please state the nature of the commissioned services and value of the contract or funding agreement, and the named Kent County Council contact.

--

5. In the past three years has your organisation / group received a previous grant from the KCC Combined Member Grants scheme?

Yes

No

If yes, please complete the information below

Project Ref/ Project Name	KCC Member Name(s)	Amount £	Date Received



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(Add more rows if necessary)

6. Has your organisation / group applied to any other funding bodies for grant support for this project? If yes, please complete the information below			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Name of Organisation / Funder	Amount Applied for £	Amount Received £	Date Received / Anticipated	

(Add more rows if necessary)

7. If you have received any other funding for this project, please state below any terms / conditions attached to that funding that KCC should be aware of when considering this application
N/A

8. Please explain what funding or other resources your own organisation / group is contributing to this project? This can include any volunteering hours, costed at minimum wage rate.

We are using our funds that we currently have from donations for feed etc for our resident animals along with our personal money to help keep our sanctuary going.

Section Three: About your project

In this section, we want to know what your project is (i.e. what you want the grant funding for), and how that project will benefit the local community and support Kent County Council's objectives.

9. 'Our focus is on improving lives by ensuring that every pound spent in Kent is delivering better outcomes for Kent's residents, communities and businesses' (Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Vision 2015-20).

Please explain how your project meets one or more of the following outcomes from KCC's strategic statement:

Strategic Outcome One: Children and young people in Kent get their best start in life

Increasing resilience and providing strong and safe environments to successfully raise children and young people	<input type="checkbox"/>	Keeping vulnerable families out of crisis and more children and young people out of care	<input type="checkbox"/>	Helping to close the attainment gap between disadvantaged young people and their peers	<input type="checkbox"/>
Helping to ensure all children, irrespective of their background are ready for school at 5	<input type="checkbox"/>	Helping children and young people have better physical and mental health	<input checked="" type="checkbox"/>	Helping children and young people to be engaged, thrive and achieve their potential through academic and vocational education	<input checked="" type="checkbox"/>
Supporting young people's ambitions with choices and access to work, education and training opportunities	<input checked="" type="checkbox"/>				

Strategic Outcome Two: Kent communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life

Improving physical and mental health by supporting people to take more responsibility for their own health and wellbeing	<input checked="" type="checkbox"/>	Supporting Kent business growth by having access to a well skilled local workforce with improved transport, broadband and necessary	<input type="checkbox"/>	Benefitting Kent's communities from economic growth and lower levels of deprivation	<input type="checkbox"/>
Helping Kent's residents to enjoy a good quality of life, and more people benefit from greater social, cultural and sporting opportunities	<input type="checkbox"/>	Helping to protect and enhance Kent's physical and natural environments so they can be enjoyed by residents	<input checked="" type="checkbox"/>	Supporting well planned housing growth so Kent residents can live in the home of their choice	<input type="checkbox"/>

Strategic Outcome Three: Older and vulnerable residents are safe and supported with choices to live independently

Supporting those with long-term conditions to manage their conditions through access to good quality care and support	<input type="checkbox"/>	Supporting people with mental health issues and dementia to be assessed and treated earlier, and supporting them to live well	<input type="checkbox"/>	Providing access to the advice, information and support needed by families and carers of older and vulnerable people	<input type="checkbox"/>
-----------------------------------------------------------------------------------------------------------------------	--------------------------	-------------------------------------------------------------------------------------------------------------------------------	--------------------------	----------------------------------------------------------------------------------------------------------------------	--------------------------



Supporting social inclusion of older and vulnerable Kent residents	<input checked="" type="checkbox"/>	Helping more people to receive quality care at home, avoiding unnecessary admissions to hospital and care homes	<input type="checkbox"/>	Enabling health and social care systems to work together to deliver better community services	<input type="checkbox"/>
Helping residents to have a greater choice and control over the health and social care services they receive	<input type="checkbox"/>				

10. Please tell us about the need for this project and how it will benefit residents in the area that you are applying.

Make sure you fully explain the need for your project and provide evidence to back this up. Describe the problems / issues you have identified and explain how your project addresses them. Please also illustrate the Social Value of your project.

This project is essential to continue with our work not only with our animals in our sanctuary but the local community. We have had to close our gates to all of our schools, clubs and local families due to flooding and our site being unsafe for our animals and the the general public.

The enormous residential development surrounding us has taken a toll on us and caused a shift in the natural drainage and percolation of the land. It has left us completely flooded having to move animals from their enclosures to safety and stands to get worse daily. It is making our operation impractical and impossible. Our animals are suffering and we fear for their safety. The open field is now a plain of water and our sheep, ponies, llama and donkey are paying the price. Nearly all of our enclosures have water at the entrances and some have began to fill with water so we have had to temporarily move our animals whilst we dig temporary trenches ourselves to bring the water level down.

We have cancelled Herne Bay High School from their weekly visits with their students who were benefiting immensely from the hands on work they looked forward to and loved. We are unable to help them with progressing with their courses through our on site education and projects that we set them.

We have cancelled our weekly visits with St Nicholas special needs school that we ourselves really looked forward to. This has had a devastating effect as we had built special bonds with the pupils and had progressed immensely with their social skills and confidence around the animals and us. They enjoyed our sanctuary more than any other outing they had and constantly ask when they are coming back.

This project is to add drainage to the main field and raise some of our enclosures from the ground level. Achieving this will not only save our sanctuary, our animals, but allow us to continue with all of our community work.

If we can achieve this we can open our gates and get back in the community. We can answer our messages we receive on a daily basis asking if we are open for families to come and see us with a positive response. We can let schools, care homes, clubs and families etc back in our gates. We can help the general mental well being of our community in this time of pandemic. There are a lot more people with time on their hands at present and they would love to come in rather than be at home. We will receive more positive reports from schools that wish to use our retreat as an ongoing form of mental healing and enjoyment. We will save our animals.

11. When will the project start? State month and year.

We do not offer retrospective funding without exceptional prior agreement

ASAP ~ December 2020



12. Will your project be completed within six months from receipt of your grant? If No, please explain why below	Yes X <input type="checkbox"/>	No <input type="checkbox"/>

Section Four: The cost of your project

In this section, we want to know how much grant funding you want and how it will be used.

13. What is the total cost of your project?		£10,470.00
14. What is the total amount of grant funding you are seeking from KCC Members in this application?		£5,000.00
15. Please complete this table with details of your total project spend		
Breakdown of Spend	Total Cost (£)	Amount Applying to KCC (£)
French Drainage (excavate, remove spoil, supply and lay shingle, install drainage, backfill)	£5,040.00	5,000.00
Soak Aways (excavate, install hardcore filled cages, cover in taram and backfill)	£4,020.00	
Replacement wooden enclosures x 2	£930.00	
Sleepers to raise new and old enclosures	£480.00	
	£	
	£	
	£	
Total:	£10,470.00	£5,000.00

(Add more rows if necessary)

VAT

You may need to pay VAT on purchases you make as part of your project; you must only include VAT in the amount you request from us if you cannot claim it back from HMRC

Section Five: Other information

In this section, we want to know how your organisation / group will publicise the project, and if there is anything else that we should know about the project.

16. Please use the space below for any other information that is relevant to this application (eg confirmation that any necessary planning / landlord permission, or delegated authority, is in place/details of relevant policies in place e.g. safeguarding policy/DBS checks).

My landlord is agreeable to any works that are required.

17. If your application is successful, please explain what publicity is planned, and how you will give recognition of the support provided by KCC and the local County Member(s) in relation to this project.

Should this project be successful we will be showing our work and results all over social media for our supporters and followers to see! Being asked if we are open daily it would be a good back up as to why we have had to let so many people down and a positive in the community to show them that we can thrive and grow as before.

18. Do you need a copy of the KCC logo to use in your publicity?

Yes

No

Section Six: Declaration and agreement

- I confirm that I am authorised to sign this application on behalf of the organisation/group. The information provided in this application is correct to the best of my knowledge.
- I agree that the organisation/group will adhere to up-to-date safeguarding policies relating to any work with children, young people and/or vulnerable adults.
- I understand that, if any false or inaccurate information is provided in this application, or at any point in the life of any grant funding awarded, or if any fraud is identified, the County Council will actively seek recovery of the grant, and will provide details to fraud prevention agencies, to prevent fraud and money laundering.
- I agree that the organisation/group accepts, and will abide by, the full terms and conditions and the monitoring requirements of the Kent County Council Combined Member Grants Scheme (as set out in the Guidelines).
- I confirm that I have read and understood the Privacy Notice in Section One of this application form.
- I agree that a summary of the project and the funding awarded can be published on the KCC website.

Name: Joanne Hogbin	Position in the organisation: [REDACTED]
Signature: (or print name if returning by email) [REDACTED]	Date: 15th December 2020

Please return this form to:

Member Hub Support Officer email:
KCC Combined Member Grant Scheme,
Kent County Council
Member's Desk, Sessions House, County Hall, Maidstone, Kent. ME14 1XQ

For Office Use Only – Combined Member Grants Scheme Agreement Form

Subject: Allocation of Combined Member Grants – 2020-2021

District:

Application details

Organisation / Group:

Project:

Amount requested: £

FOR COMPLETION BY THE LOCAL KCC MEMBER:

I would like to support this project and would like to recommend a grant of: £

OR I do not wish to support this project for the following reason:

Reason(s):

I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. **Please tick/delete as appropriate.** Yes No

If Yes, please state the nature of the interest(s) below.

Nature of Interest(s):

Recommendation by the Local KCC Member:

I (have declared above) / (do not have) any disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. I recommend and agree the above allocation from my delegated KCC Combined Member Grants scheme and the community benefit that it will bring in my Division / District / Kent (as set out on this application form):

Member's signature:

Date:

Name:

Division:

For completion by the Member Hub Support Officer (MHSO):

I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. **Please tick/delete as appropriate.** Yes No

If Yes, please state the nature of the interest(s) below.

Nature of Interest(s):

Name & signature:

Date:

Comment/Referred to Manager: Yes No

Countersignature if MHSO declares an Interest:

Date:

Cabinet Member / Senior Officer approval:

I approve the allocation of £ under the KCC Combined Member Grants scheme

Signature:

Date:



Name:		Position within KCC:	
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Kent County Council Combined Member Grants Scheme Application Form 2020-2021

Unique Reference Number (for office use only):	
Adults / Arts / Children / Community Centres & Public Halls / Community Safety / Education / Environment / Highways / Libraries and Archives / PROW / Public Health / Sports / Youth	
Multiple Application Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Number of Members Supporting: <input style="width: 100px; height: 20px;" type="text"/>

Organisation Name:	The Charitable Football Club
Title of Project:	Head In The Game

Section One: Contact details (All correspondence will be via the primary contact)

Primary Applicant:

Contact name (<i>Inc. title</i>)	██████████
Position in organisation / group:	██████████████████
I am 18 years old or older:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Correspondence Address:	██████████████████ ██████████ ██████████ ██████ ██████████
Postcode:	██████████
Email address:	████████████████████████████████████████
Daytime telephone number:	██████████

Senior Contact in your organisation / group:

The Senior Contact and Primary Applicant (above) must be two different and unrelated people

Contact name (<i>Inc. title</i>)	██████████
Position in organisation / group:	██████████████████
I confirm I am 18 years old or older:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Email address:	████████████████████████████████████████
Daytime telephone number:	██████████



Kent County Council Combined Member Grant Privacy Notice

To comply with UK and EU data protection laws, Kent County Council (the Data Controller) is required to explain what personal data (information) we hold about you, why we collect it and how we use and may share information about you.

What data we process and why: In order to process a KCC Combined Member Grant application, we need to collect and hold personal information about you so that we may contact you during the grant administration process, make a payment to you and monitor a project once it is completed. The information we need to administer a grant is your name, a telephone number, an office or residential address and an email address as well as your organisation's bank account details.

How we store your data: Your personal information will be held securely and retained electronically for seven years in line with national audit requirements, after which the information will be deleted. Your information will not be transferred outside of the European Economic Area (EEA).

Sharing your data: KCC will share personal information with law enforcement or other authorities, as required. KCC must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud. If you provide false or inaccurate information in your application, or at any point in the life of any funding we award you, and fraud is identified, we will seek recovery of the awarded grant funding, and will provide details to fraud prevention agencies to help prevent fraud and money laundering.

For further information about data protection and your rights under the EU General Data Protection Regulation please visit kent.gov.uk/privacy.

Which Kent County Council Members are supporting this grant application?

You must have discussed this application with the Kent County Council Member before submitting this form

Section Two: About your organisation / group

In this section, we want you to tell us more about your organisation / group. (We will ask you about the project you want funding for in Section Three.)

Organisation / Group Name:	
1. Is your organisation / group a Registered Charity?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please provide your charity number:	
2. Do you have a bank account, which requires two unrelated people to authorise cheques and make withdrawals (including debit card or internet purchases and cash withdrawals)? This must be in the name of the organisation / group that is applying, unless it is a school.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> *This has been discussed with [REDACTED] on the 8/12/20. As a club we have been unable to open a "sports club" bank account due to the restrictions placed on banks during the COVID-19 pandemic. The club is in the process of setting up a club account with Lloyds Bank, this will be ready for use and fully functioning once banking restrictions are lifted.

Before a conditional grant offer will be paid by KCC, you will need to provide evidence that your organisation is properly constituted. Can you supply one of these documents please?	<input checked="" type="checkbox"/> Memorandum & Articles of Association <input type="checkbox"/> Governing document, constitution, Companies House registration document, or set of rules?
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3. What type of organisation / group are you?

Please select the options below that best describe your organisation / group:

Registered Charity	<input type="checkbox"/>	Community/Voluntary organisation	<input type="checkbox"/>	Sports organisation	<input checked="" type="checkbox"/>
Church / Faith group	<input type="checkbox"/>	Not for Profit Company	<input type="checkbox"/>	Parish / Town / District council	<input type="checkbox"/>
KCC Service	<input type="checkbox"/>	School/College/ Pre-school	<input type="checkbox"/>	Youth organisation	<input type="checkbox"/>

4. Has KCC funded any part of your work, or commissioned or procured services from you in the last three years? (Failure to declare this could result in your grant offer being withdrawn)

Yes No

If yes, please state the nature of the commissioned services and value of the contract or funding agreement, and the named Kent County Council contact.

N/A

5. In the past three years has your organisation / group received a previous grant from the KCC Combined Member Grants scheme?

Yes No

If yes, please complete the information below

Project Ref/ Project Name	KCC Member Name(s)	Amount £	Date Received

(Add more rows if necessary)

6. Has your organisation / group applied to any other funding bodies for grant support for this project? If yes, please complete the information below		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Name of Organisation / Funder	Amount Applied for £	Amount Received £	Date Received / Anticipated

(Add more rows if necessary)

7. If you have received any other funding for this project, please state below any terms / conditions attached to that funding that KCC should be aware of when considering this application

N/A

8. Please explain what funding or other resources your own organisation / group is contributing to this project? This can include any volunteering hours, costed at minimum wage rate.

50 volunteered hours from 3 facilitators of the project priced at £8.72 per hour (current UK minimum wage)

Section Three: About your project

In this section, we want to know what your project is (i.e. what you want the grant funding for), and how that project will benefit the local community and support Kent County Council's objectives.

9. 'Our focus is on improving lives by ensuring that every pound spent in Kent is delivering better outcomes for Kent's residents, communities and businesses' (Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Vision 2015-20).

Please explain how your project meets one or more of the following outcomes from KCC's strategic statement:

Strategic Outcome One: Children and young people in Kent get their best start in life

Increasing resilience and providing strong and safe environments to successfully raise children and young people	<input type="checkbox"/>	Keeping vulnerable families out of crisis and more children and young people out of care	<input type="checkbox"/>	Helping to close the attainment gap between disadvantaged young people and their peers	<input type="checkbox"/>
Helping to ensure all children, irrespective of their background are ready for school at 5	<input type="checkbox"/>	Helping children and young people have better physical and mental health	<input type="checkbox"/>	Helping children and young people to be engaged, thrive and achieve their potential through academic and vocational education	<input type="checkbox"/>
Supporting young people's ambitions with choices and access to work, education and training opportunities	<input type="checkbox"/>				

Strategic Outcome Two: Kent communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life

Improving physical and mental health by supporting people to take more responsibility for their own health and wellbeing	<input checked="" type="checkbox"/>	Supporting Kent business growth by having access to a well skilled local workforce with improved transport, broadband and necessary infrastructure	<input type="checkbox"/>	Benefitting Kent's communities from economic growth and lower levels of deprivation	<input type="checkbox"/>
Helping Kent's residents to enjoy a good quality of life, and more people benefit from greater social, cultural and sporting opportunities	<input checked="" type="checkbox"/>	Helping to protect and enhance Kent's physical and natural environments so they can be enjoyed by residents	<input type="checkbox"/>	Supporting well planned housing growth so Kent residents can live in the home of their choice	<input type="checkbox"/>

Strategic Outcome Three: Older and vulnerable residents are safe and supported with choices to live independently

Supporting those with long-term conditions to manage their conditions through access to good quality care and support	<input type="checkbox"/>	Supporting people with mental health issues and dementia to be assessed and treated earlier, and supporting them to live well	<input type="checkbox"/>	Providing access to the advice, information and support needed by families and carers of older and vulnerable people	<input type="checkbox"/>
Supporting social inclusion of older and vulnerable Kent residents	<input type="checkbox"/>	Helping more people to receive quality care at home, avoiding unnecessary admissions to hospital and care homes	<input type="checkbox"/>	Enabling health and social care systems to work together to deliver better community services	<input type="checkbox"/>
Helping residents to have a greater choice and control over the health and social care services they receive	<input type="checkbox"/>				

10. Please tell us about the need for this project and how it will benefit residents in the area that you are applying.

Make sure you fully explain the need for your project and provide evidence to back this up. Describe the problems / issues you have identified and explain how your project addresses them. Please also illustrate the Social Value of your project.

The Charitable Football Club (TCFC) was formed in July 2020 to address the need for extra support for charities and local causes. We achieve this by playing football matches against other likeminded teams and clubs mainly in the south east of England but as far afield as East Sussex, Essex, and the Midlands. To date we have raised £1530.59 (correct as of 10/12/20) for charity.

In 2019 there were 5691 suicides in England and Wales. Just under 75% (4303) of those were men. It has been well publicised that the age group of 25 to 55 are the most at risk. This is a statistic that is not only worrying to us as men's football club but a statistic that sits very close to home. Suicide is the biggest killer of middle aged men in the UK, and we feel that a project like ours, could, in some small way help men who may be struggling with the stress of everyday life (family troubles, money, employment etc) especially with the COVID-19 pandemic likely to continue into the winter months ahead. Services are failing at present and are unable to engage with this group using the current methods in place.

In England – the cost of suicide is estimated at £1.7 million (*Knapp M, McDaid D, Parsonage M (editors) (in press) Mental health promotion and mental illness prevention: The economic case. PSSRU, London School of Economics and Political Science*). The Direct costs i.e. the services used by the individual leading up to and immediately following the suicide. This includes, for example, unsubsidised GP visits, prescribed medication, counselling, funeral costs, court costs, use of emergency services, insurance claims and medical services. Indirect costs i.e. the costs to society of each suicide. These include the time lost from work and lost production from an exit or absence from the workforce. Human costs i.e. lost years of disability free life in addition to the pain and grief experienced by family and friends.

The level of men taking their own lives in Kent has reached a 5-year high. *Kent Online* "Across the county there were 176 male suicides registered in 2019, a rise by 20 from 2018. This is the highest number since 2014, when 195 were recorded"

This year has proven very difficult for men of all ages (employment restrictions, redundancies, furlough schemes, feeling cut off from friends and family due to lockdowns, enforced home schooling, lack of normal exercise) so we feel it's vital that the vulnerable men of our local community are given an opportunity to improve their physical and mental wellbeing in a safe, comfortable and understanding environment.

We are looking for a grant from KCC of £4510 (£4990 total cost) to run a new project called "Head In The Game"

Being a resident of Herne Bay, I have seen first-hand the local effects on men's mental and physical health during the pandemic, with a lot of local football and sports stopping due to the lockdowns and tier 3 restrictions.

Our plan is to host a weekly football match / training session at a 3G / artificial all-weather floodlit pitch and invite men of any age or ability to attend and play. This will be accompanied by a talking therapy session for the participants to talk openly about how they are, any problems they have and get friendly support from within the group after each match. Having professionally run groups like this before, I have seen how powerful this can be for building friendships, raising self-esteem and self-confidence. Using the engagement of football training crossed with encouraging males to be open with feelings is also creating a network for them to use as a support line. It will be encouraged that these groups use technology to create peer to peer groups outside of the programme.

The main aim of the project would be to get men physically active again whilst talking to one another. We also aim to raise wellbeing in the men who attend our sessions, this will be highlighted in their improved physical, social and mental state. Physical activity has been proven to have a positive impact on moods, this is raised even more after a period of exercise. As little as 30 minutes per week has been proven to increase enthusiasm and alertness. Physical exercise is also recognised as a very effective method of relieving stress. In short, physical activity has the potential to enhance every part of our wellbeing. Exercise increases our mental alertness, energy, and positive mood.

We are looking to create a new local cohort of men within the at-risk group to ultimately facilitate the running of the project. At the inception of the project the organising will be made up of three of our current players who have vast experience of not only successfully running football events but professionally engaging people with mental health and physical ability issues. We also have the 2016 National Sports Coach of the year (Matthew Witts) as part of our team, who will be heavily involved in the project.

The funding would be predominantly spent on pitch hire, match shirts, equipment (balls, bibs, cones, training apparatus, referee tools) social media advertisements and promoting the project locally.

Once the project reaches its end date, We expect to have 35 people attend our sessions and would look at training up at least 2 of these locals to volunteer and become peer volunteers for the local area to continue the project. Our aim is to make the project self-sustainable by the members and attendees of the group.

As the project develops and grows, we are planning to run these groups across other parts of the county. By doing this we would be able to help more men across a wider geographical area.

11. When will the project start? State month and year.

We do not offer retrospective funding without exceptional prior agreement

Dependant on COVID-19 tier 3 restrictions.
Jan / Feb 2021

12. Will your project be completed within six months from receipt of your grant?

If No, please explain why below

Yes

No



Section Four: The cost of your project

In this section, we want to know how much grant funding you want and how it will be used.

13. What is the total cost of your project?		£4,860
14. What is the total amount of grant funding you are seeking from KCC Members in this application?		£4,425
15. Please complete this table with details of your total project spend		
Breakdown of Spend	Total Cost (£)	Amount Applying to KCC (£)
50 Volunteered Hours from 3 TCFC facilitators	£435	£0
Outdoor Floodlighted Pitch Hire – weekly continual booking from Jan 21 to June 21	£3100	£3100
Equipment (Kits, balls, cones, bibs, training equipment, referee tools)	£940	£940
Promotional Tools (graphics for online / social media advertising / recruitment of project / printing of promotional posters cost)	£185	£185
Specialist volunteer coach to share stories of mental health for “Talk Sessions”	£0	£0
Refreshment’s (after match / training sports drinks) & Participant travel costs	£200	£200
Total:	£4,860	£4,425

(Add more rows if necessary)

VAT

You may need to pay VAT on purchases you make as part of your project; you must only include VAT in the amount you request from us if you cannot claim it back from HMRC

Section Five: Other information

In this section, we want to know how your organisation / group will publicise the project, and if there is anything else that we should know about the project.

16. Please use the space below for any other information that is relevant to this application (eg confirmation that any necessary planning / landlord permission, or delegated authority, is in place/details of relevant policies in place e.g. safeguarding policy/DBS checks).

No under 18's will be invited to participate in this project; the focus will be on adults only. The three facilitators are all DBS checked for their current professional employment. Venues will be risk assessed in advance and H&S certificates checked.

17. If your application is successful, please explain what publicity is planned, and how you will give recognition of the support provided by KCC and the local County Member(s) in relation to this project.

Our club has a strong social media following. Across all platforms we have over 1200 followers and subscribers, many of which are local to Kent and more importantly Canterbury, Herne Bay, and Whitstable. We are supported by an ex England International footballer on Twitter who's tweets about our club have reached over 5,000 people. We would each week take photos (with consent) of the matches and training sessions and promote on social media, ensuring to @ and tag KCC and our local councillor in these posts. We would also update regularly on our website that averages around 200 hits per month. The project will be featured on the podcast "Boots-Off TV" As well as local radio stations such as Cabin, SFM, and Whitstable FM.

18. Do you need a copy of the KCC logo to use in your publicity?

Yes

No

Section Six: Declaration and agreement

- I confirm that I am authorised to sign this application on behalf of the organisation/group. The information provided in this application is correct to the best of my knowledge.
- I agree that the organisation/group will adhere to up-to-date safeguarding policies relating to any work with children, young people and/or vulnerable adults.
- I understand that, if any false or inaccurate information is provided in this application, or at any point in the life of any grant funding awarded, or if any fraud is identified, the County Council will actively seek recovery of the grant, and will provide details to fraud prevention agencies, to prevent fraud and money laundering.
- I agree that the organisation/group accepts, and will abide by, the full terms and conditions and the monitoring requirements of the Kent County Council Combined Member Grants Scheme (as set out in the Guidelines).
- I confirm that I have read and understood the Privacy Notice in Section One of this application form.
- I agree that a summary of the project and the funding awarded can be published on the KCC website.

Name: [REDACTED]	Position in the organisation: [REDACTED] [REDACTED]
Signature: [REDACTED]	Date: 14/12/2020

Please return this form to:

Member Hub Support Officer email:
KCC Combined Member Grant Scheme,
Kent County Council
Member's Desk, Sessions House, County Hall, Maidstone, Kent. ME14 1XQ

For Office Use Only – Combined Member Grants Scheme Agreement Form

Subject: Allocation of Combined Member Grants – 2020-2021			
District:	Canterbury		
Application details			
Organisation / Group:	The Charitable Football Club		
Project:	Head in the Game		
Amount requested:	£4,425		
FOR COMPLETION BY THE LOCAL KCC MEMBER:			
I would like to support this project and would like to recommend a grant of:			£
<u>OR</u> I do not wish to support this project for the following reason:			
Reason(s):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Recommendation by the Local KCC Member:			
I (have declared above) / (do not have) any disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. I recommend and agree the above allocation from my delegated KCC Combined Member Grants scheme and the community benefit that it will bring in my Division / District / Kent (as set out on this application form):			
Member's signature:		Date:	
Name:		Division:	
For completion by the Member Hub Support Officer (MHSO):			
I am aware of a disclosable pecuniary interest (DPI) or other significant interest (OSI) relating to this application. Please tick/delete as appropriate.			Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the nature of the interest(s) below.			
Nature of Interest(s):			
Name & signature:		Date:	Comment/Referred to Manager: Yes <input type="checkbox"/> No <input type="checkbox"/>
Countersignature if MHSO declares an Interest:		Date:	
Cabinet Member / Senior Officer approval:			
I approve the allocation of	£	under the KCC Combined Member Grants scheme	
Signature:		Date:	
Name:		Position within KCC:	

